## Job Profile

Job Name	Asst. Specialist
Department	Frequency Monitoring & Inspection
Responsibility scope	The job holder is responsible for monitoring and inspection related to telecommunication equipment and radio stations
Key Responsibilities	<ul> <li>Verify applicant's planned location of radio equipment before installation.</li> <li>Control the authorized equipment for proper application in conformity with the licensing conditions.</li> <li>Carry out pre-license and post-license granting conformity inspection.</li> <li>Ensure compliance of equipment and stations with the national rules and regulations.</li> <li>Control the frequency spectrum, in relation to enforcement and monitoring aspects.</li> <li>Control the technical and operational characteristics of radio equipment.</li> <li>Verify the compatibility and the interference free use of authorized emissions, to detect and identify the origin of interference and to resolve them.</li> <li>Detect and identify unauthorized transmissions.</li> <li>Collect statistical information about the technical and operational nature of the radio spectrum use.</li> <li>Determine channel and band usage, including assessment of channel availability.</li> <li>Verify the efficiency of the frequency assignment process. Aids the spectrum planning process.</li> <li>Participate in national/ sub-regional/ regional/ international meetings related to spectrum monitoring and inspection.</li> <li>Prepare necessary reports.</li> </ul>